

**AMAJUBA DISTRICT MUNICIPALITY  
RE-ADVERTISEMENT**

**P2023/02  
INVITATION TO REGISTER ON THE DATABASE FOR PANEL OF CIVIL  
ENGINEERING WORKS CONTRACTORS**

Amajuba District Municipality hereby invite service providers with CIDB 4CE or Higher class of construction works. Amajuba District Municipality intends to create a panel of capable contractors to assist with the implementation, extension maintenance, and extensions of water and sewer pipes within Amajuba DM areas. The works will include amongst other activities, the project construction, refurbishments pipe trenching, pipe laying, installation of valves, valve s chambers installation of water meters and hydrants and other pipe fittings, reinstating relocation, and protection of existing services. And any other associate infrastructure. The service providers must be registered on the Central Supplier Database (CSD).

Bid documents will be emailed to the bidder upon producing proof of payment of a non-refundable fee of R500.00 per document. Electronic payments must be made into the Amajuba District Municipality bank account: Standard Bank Account N° 062156624 with the reference number 20223. Bidders are required to email proof of payment, name of bidding company and its contact details before 12h00, 03 March 2023 on [khethiwem@amajuba.gov.za](mailto:khethiwem@amajuba.gov.za) . Evaluation of applications will be done on bid companies that submitted their proof of payment before the closing date Cash payments are not accepted at the Amajuba District Municipality office.

Completed applications in sealed envelopes endorsed “**P2022/03 Database for panel of contractors**” must be deposited in the Municipality’s tender box located at the Reception of the Amajuba District Municipality, B9356 Amajuba Road, Section1 Madadeni, 2951 on or before the closing date, whereby applications will be opened in public. Applications that are not clearly marked, received after the due date and time will not be considered.

All technical enquiries should be directed to on 034 329 7200 or by email: [sifisoc@amajuba.gov.za](mailto:sifisoc@amajuba.gov.za) and for enquiries regarding the Supply Chain Management procedures, kindly contact **Sabelo Zulu** on 0343297200 or by email: [sabeloz@amajuba.gov.za](mailto:sabeloz@amajuba.gov.za)

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**Closing date: Monday, 13 March 2023 @12h00 noon**

**MR P.M MANQELE  
ACTING MUNICIPAL MANAGER**





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**TERMS OF REFERENCE FOR PANEL OF CIVIL ENGINEERING WORKS  
CONTRACTORS WITH CIDB GRADING (4 CE OR HIGHER) FOR A PERIOD OF  
THREE (3) YEARS AND AS AND WHEN REQUIRED.**

**1. BACKGROUND**

Amajuba District Municipality hereby invites proposals from suitably qualified contractors to be appointed to a database of contractors, The validity period of the service providers' existence on the panel of service providers shall be for the period of three (3) years. Service Providers must be registered with CIDB 4CE or Higher

**2. OBJECTIVES**

Amajuba District Municipality intends to create a panel of capable contractors to assist with the implementation of our water and wastewater infrastructure projects over the period of 3 year. This panel of contractors will assist with accelerating infrastructure development program, and the delivery of basic services in Amajuba District Municipality.

**3. REQUIREMENT.**

CIDB grading 4CE or Higher class of construction works.

**4. SCOPE OF CONTRACT**

The works will include amongst other activities, the project construction, refurbishments pipe trenching, pipe laying, installation of valves, valves chambers installation of water meters and hydrants and other pipe fittings, reinstating relocation, and protection of existing services. And any other associate infrastructure.

**5. CONDITIONS OF PANEL.**

**5.1. BID DOCUMENT LAYOUT.**

This tender document is divided into several sections. Please read through all the sections. In particular, the Conditions of Tender are most important, as they contain several new clauses in the light of the procurement policy and please take note of the conditions of tender and the list of required documents to be handed

in, seeing that non-adherence to these requirements can lead to non-responsiveness of tender.

## **5.2. SUBMISSION**

Your completed tender document must be placed in a sealed envelope, and the contract number and name of the contract written clearly on the outside. The envelope must be deposited, In accordance with the instructions in the Tender Advertisement. It is the Service Provider's responsibility to ensure that their bid is deposited in the correct tender box. No bid document delivered at any other venue or tender box than the mentioned one will be considered.

## **5.3. PANEL VALIDITY PERIOD.**

The panel listing validity period is valid for 3 Years.

## **6.SPECIFICATION.**

Detailed project specifications will be issued to the appointed panel members for pricing.

## **7. SPECIAL CONDITIONS.**

### **7.1. Awarding of tender**

The municipality will award the tender as and when required by requesting quotations from the approved panel of service providers., as per the required CIDB class of works.

### **7.2. Supply all equipment**

Service Providers are to supply all equipment required to undertake and complete the work as specified.

### **7.3. Office Hours**

Site office hours are 07h30-16h15 on weekdays for administration purposes. Unless if the is emergency.

### **7.4. Subcontract**

Subcontracting will be allowed, the terms and conditions will be detailed in the Tender document.

## **8. Evaluation Criteria**

### **Functionality Criteria.**

Functionality criteria is reflected on the table below.  
Bidders' minimum functionality score is 25 points.

**9. RETURNABLE DOCUMENTS.**

Service providers are required to submit the following:

1. All MBD (MBD 4, MBD 6.1, MBD 8 and MBD 9) documents included must be completed and signed
2. Central supplier Database (CSD) registration number.
3. Supporting documents for the requirements
4. Attached municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is not older than 3 months.

**TERMS OF REFERENCE APPROVED BY**

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**MR P.M MANQELE  
ACTING MUNICIPAL MANAGER**

1. **Criteria: Experience Applicable to last 10 years only: Maximum Score = 30**

List below up to 3 contracts of <i>water or wastewater pipeline projects</i> undertaken as main contractor within the last 10 years Projects listed must be selected from those listed in the Tenderer Experience Schedule			Score (S)
1.1	Number of Completed projects	1 project completed 10 Points	
1.2	Number of Completed Project	2 projects completed 20 Points	
1.3	Number of Completed Projects	3 or More project completed 30 Points	
<b>Possible Full Points =</b>			

**Note:**

1. ***Project means construction of water or wastewater pipeline projects, as associated works.***
2. ***Tenderer to provide a copy of Letter of Award for each contract***
3. ***Tenderer to provide a copy of Certificate of Completion or Final Payment Certificate for each contract***

**Criteria: Experience of Key Personnel: Maximum Score = 10**

	Proposed key Personnel	Experience	Points	Score (S)	
3.1	Contract Manager	Approved B-Degree/B-Tech (NQF 7) in Civil Eng.	1		
		Years of appropriate Experience post qualification (score one of the categories)	<5	0	
			5 to 10 >10	1 2	
3.2	Site Agent/ Project Manager (Note the Site Agent may be the same person as the Contracts Director) Name:	Approved Degree or Diploma in Civil Eng.	1		
		NQF 5 in Labour Intensive Construction (LIC 5)	1		
		Years of appropriate post qualification experience (score one of the categories)	<5	0	
5 to 10 >10	1 2				
3.3	Construction Health and Safety Officer Name:	Approved SACPCMP Registration	1		
		Years of appropriate experience (score one of the categories)	<5	0	
			5 to 10 >10	1 2	
<b>Possible Full Points =</b>			<b>10</b>		
<b>Actual Points Obtained S3 =</b>					

**Note: Curriculum Vitae's to be included in Returnable Documents**  
**Years of appropriate experience means experience in the fields of construction of Water/Sanitation projects. Certified copies of Degrees or Diplomas to be attached if points are claimed.**