

AMAJUBA DISTRICT MUNICIPALITY
INVITATION TO BID
BID No.: T2022/15

MUNICIPAL FINANCE MANAGEMENT PROGRAMME TRAINING NQF LEVEL 6

Amajuba District Municipality request quotations from service providers registered on the Central Supplier Database for conducting an in-house training on Municipal Finance Management Programme NQF level 6 for 5x finance interns at Amajuba District Municipality.

Requirements:

1. The service provider must provide proof of accreditation with LGSETA with bid document, accreditation with LGSETA will be verified.
2. The facilitator must be accredited as a facilitator and proof accreditation must accompany the bid document.
3. The service provider must have at least two references of previous work done as a facilitator

The bid document will be emailed to the bidder upon producing proof of payment of a non-refundable fee of R500.00 per document. Deposits must be made into the Amajuba District Municipality bank account: Standard Bank Account N° 062156624 with the **reference number 20215**. Bidders are required to email proof of payment, name of bidding company and its contact details before **12h00, 25 May 2022** to khethiwem@amajuba.gov.za. Evaluation of bids will be done on bid companies that submitted their proof of payment before the closing date. Cash payments are not accepted at the Amajuba District Municipality office.

NB: This bid will be evaluated on price and functionality in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the enclosed forms must be scrutinized, completed and submitted together with your bid. The bid validity period is 90 days after closing date.

Bidders are required to submit original tax clearance certificate/ Tax Compliance Status Pin or CSD number and valid B-BBEE Status Level Verification Certificates or certified copies thereof together with their bids, to substantiate their B-BBEE rating claims. Failure to submit the proof of B-BBEE Certificate will result in forfeiting the points.

Completed quotation documents in sealed envelopes endorsed "**Bid no: T2022/15: MUNICIPAL FINANCE MANAGEMENT PROGRAMME TRAINING**" must be deposited in the Municipality's tender box located in the reception of the Amajuba District Municipality on or before the closing date, whereby bids will be opened in public. Bid envelopes that are not sealed and numbered will not be considered. Late bids will not be accepted. The Amajuba DM is not obliged to award the lowest or any bid.

All technical enquiries must be directed to Dudu Mpanza on 034 329 7200 or by email dudum@amajuba.gov.za regarding SCM related procedures, kindly contact Sabelo Zulu on 034 329 7200 or by email sabeloz@amajuba.gov.za

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Closing date: Friday, 27 May 2022 @12h00 noon

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MR L.S JILI
ACTING MUNICIPAL MANAGER



