

**AMAJUBA DISTRICT MUNICIPALITY
INVITATION TO BID
BID No.: T2022/07**

PROVISION OF OFFICE 365 LICENSES

Bids are hereby invited from Microsoft CSP (Cloud Service Provider) partners for the provision of Office 365 Licenses. Bidders must be registered on the Central Supplier Database.

Bid documents will be emailed to the bidder upon producing proof of payment of a non-refundable fee of R500.00 per document. Deposits must be made into the Amajuba District Municipality bank account: **Standard Bank Account N° 062156624** with the reference number **20227**. Bidders are required to email proof of payment, name of bidding company and its contact details before **12h00 02 March 2022** to khethiwem@amajuba.gov.za. Evaluation of bids will be done on bid companies that submitted their proof of payment before the closing date. Cash payments are not accepted at the Amajuba District Municipality office.

NB: This bid will be evaluated on price in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the enclosed forms must scrutinized, completed and submitted together with your bid. The bid validity period is 90 days after tender closing date.

Bidders are required to submit original tax clearance certificate/ Tax Compliance Status Pin or CSD number and valid B-BBEE Status Level Verification Certificates or certified copies thereof together with their bids, to substantiate their B-BBEE rating claims. Failure to submit the proof of B-BBEE Certificate will result in forfeiting the points.

Completed bid documents in sealed envelopes endorsed "**Bid number: T2022/07: OFFICE 365 LICENCES**" must be deposited in the Municipality's tender box located in the reception of the Amajuba District Municipality on or before the closing date, whereby bids will be opened in public. Bid envelopes that are not sealed and numbered will not be considered. Late bids will not be accepted. The Amajuba DM is not obliged to award the lowest or any bid.

All technical enquiries should be directed to **Mr Wonder Madi/ Nhlonipho Mdakane** on 034 329 7200 or by email: wonderm@amajuba.gov.za nhloniphon@amajuba.gov.za and regarding the bidding procedures, kindly contact **Mr Sabelo Zulu** on 034 329 7200 or by email: sabeloz@amajuba.gov.za


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Closing date: Friday, 04 March 2022 @12h00 noon
Mrs SCN Mdakane
Acting Municipal Manager

