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**DEPUTY DIRECTOR PMU (Project Management Unit) - TASK GRADE 17**  
**DEPARTMENT: ENGINEERING SERVICES**



**External Advert**

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**AMAJUBA DISTRICT MUNICIPALITY**

Amajuba District Municipality is an equal opportunity, affirmative action employer and also encourages applications from disabled persons.

**DEPUTY DIRECTOR PMU (Project Management Unit) – TASK GRADE 17**  
**DEPARTMENT: ENGINEERING SERVICES**

**Minimum Requirements:**

Applicant must be in possession of a Matric, BSc. Degree, B-Tech in Civil Engineering (NQF 7 qualification) or equivalent qualification.

Four years' experience in a Management role.

Registered with the relevant Professional Body will be an added advantage.

**Summary of duties:**

- Responsible to oversee the Project Management Unit- strategy alignment by implementation, monitoring, evaluation and reporting sequences of outcomes associated with plans and programmes designed to accomplish key service delivery objectives
- Analyse service delivery trends and capacity against requirements and submits reports supporting specific provisions Evaluating and adjusting quality systems and controls regulating processes and operations associated with the projects.
- Monitor attendance/ conduct and output and addressing deviations from agreed performance indicators through meetings/counseling and/or other approved methods designed to improve and motivate personnel.
- Monitor quality assurance is maintained through disciplined adherence to procedures and methods by staff.
- Participate in the induction programme and, providing "on the job" training for new recruits to the Department.
- Implementing and/ or approving specific process and application changes, taking into the current status and the desired outcome and monitoring the execution and results of corrective action guidelines.

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**Remuneration: R 57 990.16 per month**

Applications consisting of a comprehensive CV, covering letter together with certified copies of matric certificate, tertiary qualifications, driver's license and ID must reach HR Section no later than **12h00 on 26 May 2023**. Enquiries may be directed to HR Section: 034-3297200 during office hours. Facsimile, email or late applications will **not** be accepted. Only short-listed applicants will be contacted and subjected to the vetting process. If you are not contacted three months after the closing date, your application would have been unsuccessful. Applications **MUST** be addressed to The Acting Municipal Manager on:

**Physical Address:**  
**Amajuba District Municipality**  
**B9356 Amajuba Building**  
**Section1**  
**Madadeni, 2952**

**Postal Address:**  
**Amajuba District Municipality**  
**Private Bag X6615**  
**Newcastle**  
**2940**

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**DEPUTY DIRECTOR PMU (Project Management Unit) - TASK GRADE 17**  
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**PM MANQELE**  
**ACTING MUNICIPAL MANAGER**