

AMAJUBA DISTRICT MUNICIPALITY**INVITATION TO REGISTER ON THE PANEL OF SERVICE PROVIDERS FOR HONEY SUCKER (DE-SLUDGING) SERVICES FOR A PERIOD OF THREE (3) YEARS**

Amajuba District Municipality hereby invites service providers with honey sucker (Desludging) to submit applications to be registered on Amajuba District Municipality's panel of service providers for the provision of honey sucker within Amajuba District areas as and when required. The service providers must be registered on the Central Supplier Database (CSD) with CIDB Grading of 3SO or higher class of construction works.

TERMS OF REFERENCE are available from Amajuba District Municipality Offices during normal working hours, B9356, Amajuba Building, Section1, Madadeni, 2951 or can be downloaded from website www.amajuba.gov.za or www.etenders.gov.za

Completed applications in sealed envelopes endorsed "**Panel: Honey sucker (De-sludging)**" must be deposited in the Municipality's tender box located at the Reception of the Amajuba District Municipality on or before the closing date, whereby applications will be opened in public. Applications that are not clearly marked, received after the due date and time will not be considered.

All technical enquiries should be directed to **Mthembeni Jiyane** on 034 3297200 or by email: mthembenij@amajuba.gov.za and for enquiries regarding the Supply Chain Management procedures, kindly contact **Henry Mthembu** on the same number or by email: henrym@amajuba.gov.za.

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Closing date: Thursday, 29 August 2019 @12h00 noon


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MR S.R ZWANE
MUNICIPAL MANAGER





TERMS OF REFERANCE FOR PANEL OF SERVICE PROVIDERS FOR HONEY SUCKER (DE-SLUDGING) SERVICE FOR A PERIOD OF 3 YEARS AS AND WHEN REQUIRED.

1. BACKGROUND

Amajuba District Municipality is looking for service providers with Honey Sucker (De-sludging) Service on Amajuba District Municipality's panel of service providers for the provision of Honey Sucker (De-sludging) Truck within Amajuba District areas as and when required. The validity of the service providers' existence on the panel of service providers shall be for the period of three (3) years. The request is hereby made for the submission of service provider profile for registration in the Amajuba Honey Sucker (De-sludging) Service panel. Service Providers must be registered with CIDB 3 SO or Higher Class Construction Works.

2. OBJECTIVES

Amajuba District Municipality intends to act urgently on emptying septic tanks and VIP toilets avoid sewer spillages.

3. REQUIREMENTS.

- 3.1. CIDB 3 SO or Higher Class Construction Works.
- 3.2. Certified proof of water tanker ownership.

4. CONDITIONS OF PANEL.

4.1. BID DOCUMENT LAYOUT.

This tender document is divided into several sections. Please read through all the sections. In particular, the Conditions of Tender are most important, as they contain several new clauses in the light of the procurement policy and please take note of the conditions of tender and the list of required documents to be handed in, seeing that non-adherence to these requirements can lead to non-responsiveness of tender.

4.2. SUBMISSION

Your completed tender document must be placed in a sealed envelope, and the contract number and name of the contract written clearly on the outside. The envelope must be deposited, In accordance with the instructions in the Tender Advertisement. It is the Service Provider's responsibility to ensure that their bid is deposited in the correct tender box. No bid document delivered at any other venue or tender box than the mentioned one will be considered.

4.3. SCOPE OF CONTRACT

To emptying septic tanks, Blocked Sewer Manholes and VIP Toilets for Dannhauser and eMadlangeni Local Municipality's areas as per queries logged at call center with refence numbers. The waste material shall be removed and transported to the Amajuba Wastewater Treatment Works.

4.3. PANEL VALIDITY PERIOD.

The panel listing validity period is valid for 36 months.

4.4 ACQUAINTANCE WITH TENDER DOCUMENTS.

By submission of a tender, the Tenderer will be deemed to have acquainted himself/herself fully with the tender documents, local requirements and the laws prior to pricing and submission of tender.

5.HONEY SUCKER (DE-SLUDGING) TRUCK.

5.1. SPECIFICATION.

5.1.1. The truck must have a minimum tank capacity of at least 6 000 liters.

5.1.2. Honey sucker truck must be equipped with a PTO pump connected directly to the truck.

5.2. HONEY SUCKER CLEANING.

5.2.1. Honey sucker truck should be cleaned on monthly basis. Proof of cleaning should be submitted by service provider and verified by ADM official.

5.3. HONEY SUCKER, ROADWORTHY, LICENSE AND IDENTIFICATION.

5.3.1.1. All vehicles to be used for this contract are to be roadworthy and licensed for use on public roads at all times. All vehicles to be used for this contract must conform to the Road Traffic Act RTA.Act 93 of 1996.

5.3.1.2. Standby honey sucker should be available in case of breakdown and servicing.

5.3.1.3. The vehicle and equipment shall bear the service provider name and contact details.

5.3.1.4. The service provider shall provide all his/her staff with uniforms for identification purposes. Identification cards or tags should be an added benefit for monitoring purposes.

5.3.1.5. The Service Provider shall provide all his/her workers with all necessary protective clothing for use at all time when in direct contact with the sewage debris/silt material.

5.3.1.6. Service Providers who will be working with live sewers shall be required to observe those sections of the OHS Act and Regulations which deal with working in confined spaces and dealing with hazardous gasses. All manholes and sewers shall be tested for hazardous gasses on a continuous basis to ensure worker safety. The Service Provider shall ensure that the necessary functional gas testing equipment is always available on site. Breathing apparatus shall be available as and required.

5.3.1.7. Extreme care must be taken to prevent any spillage and suitable tools shall be available to immediately clean up any spillage.

6. VACCINATION CERTIFICATES

The successful Bidder will be required to provide proof of applicable vaccination certificates on request to ensure the health and safety of all field employees.

7. AVAILABLE FACILITIES

7.1. Facilities

No toilet, water, electricity or storage facilities are available, and the Service Provider is to make his own arrangements with regard thereto

8. SPECIAL CONDITIONS.

8.1. Awarding of tender

The municipality will award the tender as an when required by requesting quotations from the approved panel of service providers.

8.2. Supply all equipment

Service Providers are to supply all equipment required to undertake and complete the work as specified and no additional payments will be entertained.

8.3. Damage to infrastructure

The apparatus and methods used shall not cause any damage to pipes, manholes, property or fixtures and any damage as may be caused will be repaired by the Council at the Service Provider's expense.

8.4. Cease work

The Council's representative may instruct the Service Provider to cease work if the desilting method is deemed to be unsatisfactory, a danger or inconvenience to the public.

8.5. Communication

The Service Provider is to provide his supervisory and operational staff with cellular phone for communication and contact purposes for the duration of the contract.

8.6. Office Hours

Site office hours are 07h30-16h15 on weekdays for administration purposes.

8.7. Subcontract

No subcontracting will be allowed.

8.8. Signing off- of task

The Service Provider shall, prior to departure from site, advice the relevant Council representative of completion of the task. The Council representative will have sole discretion if the work has been completed satisfactorily and will be required to sign off the worksheet for the task.

9. RETURNABLE DOCUMENTS.

Service providers are required to submit the following:

1. Proof of company registration
2. Certified ID copies of all members/directors of company or sole proprietor
3. Bank details (together with an original cancelled cheque/ bank stamp or original letter from financial institution).
4. Specification sheet for honey sucker.
5. Certified copies of proof of licensing and ownership.

TERMS OF REFERENCE APPROVED/NOT APPROVED

MR S.N. ZWANE.
MUNICIPAL MANAGER