

Amajuba District - L510740238
B 9356, Amajuba Building, Section 1
Madadeni
Newcastle
2940
KwaZulu-Natal

Workplace Skills Plan And Annual Training Report	
Reference number	L510740238-19
ATR/WSP Period	2018/2019
Workplace Skills Plan Report Period	1 May 2018 - 30 April 2019
Annual Training Report Period	1 May 2017 - 30 April 2018
Closing Date	30 April 2018
Submitted	YES
Date Submitted	26 April 2018 12:58

Administrative Details

Organisation Details	
Name of Municipality/Entity	Amajuba District
Skills Development Levy (SDL) No	L510740238
Demarcation Code	DC25
Municipal_Type	District Municipality
Sic Code	91203
Contact Person	Jabulile Masuku
Telephone	034 329 7252
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Physical Address	B 9356, Amajuba Building, Section 1 Madadeni Newcastle 2940
Postal Address	Private Bag 6615 Newcastle KZN 2940
Province	KwaZulu-Natal

B2. Employee Summary

Total Number of Councillors/Employees Per Occupational Category, Population Group, Disability Status, And Age Group																					
Occupation Category	Ofo Code	Occupation	FA	FC	FI	FW	MA	MC	MI	MW	Total	DA	DC	DI	DW	Total	< 35	35 - 55	55 >	Total	Non SA
LEGISLATORS	2017-111101	Local or Provincial Government Legislator	1	0	0	0	4	0	0	0	5	0	0	0	0	0	5	0	0	5	0
LEGISLATORS	111301	Traditional Leader (Paid by the Municipality)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
LEGISLATORS	111101	Executive Mayor	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1	0
LEGISLATORS	111102	Speaker	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
LEGISLATORS	2017-111102-3	Chief Whip	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	1	0
LEGISLATORS	2017-111101-1	Member of Mayoral Committee	1	0	0	0	3	0	0	0	4	0	0	0	0	0	0	2	2	4	0
LEGISLATORS	111105	Ward Councillor/PR Councillor	7	0	0	0	12	0	0	1	20	0	0	0	0	0	1	5	13	19	0
LEGISLATORS Totals			10	0	0	0	20	0	0	1	31	0	0	0	0	0	6	8	16	30	0
MANAGERS	111201	Municipal Manager	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1	0
MANAGERS	121101	Chief Financial Officer	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	1	1	0
MANAGERS	2017-121104	Internal Audit Manager	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MANAGERS	121201	Personnel / Human Resources Manager	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	1	0
MANAGERS	2017-121301	Policy and Planning Manager	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MANAGERS	2017-121902	Corporate Services Manager	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MANAGERS	121903	Asset Manager	0	0	0	0	2	0	0	0	2	0	0	0	0	0	0	2	0	2	0
MANAGERS	2017-122201-3	Public Relations Manager	0	0	0	0	1	0	0	0	1	0	0	0	0	0	1	0	0	1	0
MANAGERS	2017-132401-12	Supply Chain Manager	1	0	0	0	0	0	0	0	1	0	0	0	0	0	1	0	0	1	0
MANAGERS	2017-132405	Fleet Manager	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	1	0	1	0
MANAGERS	2017-134402	Community Development Manager	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	1	0
MANAGERS	134904	Officer Manager	5	0	0	0	9	0	1	1	16	0	0	0	0	0	2	13	1	16	0
MANAGERS	134907	Archives Manager (Committee Manager)	0	0	1	0	0	0	0	0	1	0	0	0	0	0	0	1	0	1	0
MANAGERS	2017-134911-2	Disaster Management Manager	0	0	0	0	3	0	0	0	3	0	0	0	0	0	0	3	0	3	0
MANAGERS	143104	Arts and Culture Manager	1	0	0	0	1	0	0	0	2	0	0	0	0	0	0	1	1	2	0
MANAGERS Totals			9	0	1	0	18	1	1	1	31	0	0	0	0	0	4	24	3	31	0
PROFESSIONALS	399999	Disaster Management Coordinator/Officer	0	0	0	0	3	0	0	0	3	0	0	0	0	0	1	2	0	3	0
PROFESSIONALS	2017-213306-3	Water Quality Technician	1	0	0	0	2	0	0	0	3	0	0	0	0	0	2	1	0	3	0

PROFESSION ALS	2017-214201	Civil Engineer	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PROFESSION ALS	2017-215102	Electrical Engineering Technologist	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PROFESSION ALS	2017-216401	Urban and Regional Planner	0	0	0	0	1	0	0	0	1	0	0	0	0	0	1	0	0	1	0
PROFESSION ALS	224901	Local Economic Development Officer/Coordinator	0	0	0	0	1	0	0	0	1	0	0	0	0	0	1	0	0	1	0
PROFESSION ALS	224902	Liaison Officer	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1	0
PROFESSION ALS	2017-226301	Environmental Health Officer	2	0	0	0	3	0	0	0	5	0	0	0	0	0	3	3	0	6	0
PROFESSION ALS	226302	Safety, Health, Environment and Quality (SHE&Q)	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1	0
PROFESSION ALS	241101	Accountant (General)	3	0	1	0	1	0	1	1	7	0	0	0	0	0	2	5	0	7	0
PROFESSION ALS	2017-241107	Financial Accountant	0	0	1	0	1	0	1	1	4	0	0	0	0	0	0	3	1	4	0
PROFESSION ALS	2017-242211	Internal Auditor	1	0	0	0	1	0	0	0	2	0	0	0	0	0	2	0	0	2	0
PROFESSION ALS	242302	Skills Development Facilitator/Practitioner	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PROFESSION ALS	242303	Human Resource Officer	1	0	0	0	0	0	0	0	1	0	0	0	0	0	1	0	0	1	0
PROFESSION ALS	2017-242307	Recreation Officer	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PROFESSION ALS	243201	Media Liaison Officer/Communication Coordinator	0	0	0	0	1	0	0	0	1	0	0	0	0	0	1	0	0	1	0
PROFESSION ALS	251101	ICT Specialist	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	1	0	1	0
PROFESSION ALS	261102	Lawyer	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1	0
PROFESSION ALS	2017-262202-6	Records Manager	0	0	1	0	0	0	0	0	1	0	0	0	0	0	0	1	0	1	0
PROFESSION ALS	2017-264301	Interpreter	1	0	0	0	0	0	0	0	1	0	0	0	0	0	1	0	0	1	0
PROFESSIONALS Totals			9	0	3	0	17	0	2	3	34	0	0	0	0	0	15	19	1	35	0
TECHNICIANS AND ASSOCIATE PROFESSION ALS	2017-311201	Civil Engineering Technician	1	0	0	0	2	0	0	0	3	0	0	0	0	0	1	2	0	3	0
TECHNICIANS AND ASSOCIATE PROFESSION ALS	2017-311904-7	Quantity Surveying Technician	1	0	0	0	1	0	0	0	2	0	0	0	0	0	1	1	0	2	0
TECHNICIANS AND ASSOCIATE PROFESSION ALS	2017-313201	Water Plant Operator	2	0	0	0	14	0	0	0	16	0	0	0	0	0	3	11	2	16	0

TECHNICIANS AND ASSOCIATE PROFESSIONALS	351302	Geographic Information Systems Specialist/Technician	0	0	0	0	0	0	1	0	1	0	0	0	0	0	1	0	0	1	0
TECHNICIANS AND ASSOCIATE PROFESSIONALS	2017-642605	Plumbing Inspector	0	0	0	0	12	0	0	1	13	1	0	0	0	1	4	8	1	13	0
TECHNICIANS AND ASSOCIATE PROFESSIONALS	2017-671101-4	Electrician (General)	0	0	0	0	2	0	0	0	2	0	0	0	0	0	0	2	0	2	0
TECHNICIANS AND ASSOCIATE PROFESSIONALS	2017-671102-7	Millwright (Electromechanician)	0	0	0	0	1	0	0	0	1	0	0	0	0	0	1	0	0	1	0
TECHNICIANS AND ASSOCIATE PROFESSIONALS	2017-312103	Engineering Supervisor	0	0	0	0	1	0	0	1	2	0	0	0	0	0	0	2	0	2	0
TECHNICIANS AND ASSOCIATE PROFESSIONALS Totals			4	0	0	0	33	0	1	2	40	1	0	0	0	1	11	26	3	40	0
CLERICAL SUPPORT WORKERS	2017-341201-4	Community Development Worker	1	0	0	0	2	0	0	0	3	0	0	0	0	0	0	3	0	3	0
CLERICAL SUPPORT WORKERS	2017-342201	Sports Development Officer	0	0	0	0	1	0	0	0	1	0	0	0	0	0	1	0	0	1	0
CLERICAL SUPPORT WORKERS Totals			1	0	0	0	3	0	0	0	4	0	0	0	0	0	1	3	0	4	0
SERVICE AND SALES WORKERS	2017-541401-2	Bodyguard	0	0	0	0	4	0	0	0	4	0	0	0	0	0	0	4	0	4	0
SERVICE AND SALES WORKERS	331301	Finance Clerk/Administrator	3	0	1	0	0	0	0	0	4	0	0	0	0	0	1	3	0	4	0
SERVICE AND SALES WORKERS	2017-332302-7	Procurement Clerk	1	0	0	0	3	0	0	0	4	1	0	0	0	1	2	2	0	4	0
SERVICE AND SALES WORKERS	2017-334201	Legal Secretary	0	0	0	1	0	0	0	0	1	0	0	0	0	0	0	0	1	1	0
SERVICE AND SALES WORKERS	2017-334302-4	Executive Assistant	2	0	0	0	0	0	1	0	3	0	0	0	0	0	1	2	0	3	0
SERVICE AND SALES WORKERS	2017-411101-13	Administrative Assistant	7	0	1	0	2	0	0	0	10	0	0	0	0	0	3	7	0	10	0
SERVICE AND SALES WORKERS	2017-413201-8	Data Capturer	1	0	0	0	0	0	0	0	1	0	0	0	0	0	1	0	0	1	0

SERVICE AND SALES WORKERS	2017-422206	Call or Contact Centre Agent	8	1	0	0	2	0	0	0	11	0	0	0	0	0	8	3	0	11	0
SERVICE AND SALES WORKERS	2017-422301	Switchboard Operator	1	0	0	0	0	0	0	0	1	1	0	0	0	1	0	0	1	1	0
SERVICE AND SALES WORKERS	422501	Client Liasion Officer	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1	0
SERVICE AND SALES WORKERS	2017-422601	Receptionist (General)	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1	0
SERVICE AND SALES WORKERS	2017-441501-8	Records Clerk / Coordinator	0	0	1	0	0	0	0	0	1	0	0	0	0	0	1	0	0	1	0
SERVICE AND SALES WORKERS Totals			23	1	3	1	13	0	1	0	42	2	0	0	0	2	17	23	2	42	0
SKILLED AGRICULTURAL, FORESTRY, FISHERY, CRAFT AND RELATED TRADES WORKERS	2017-541401	Security Officer	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SKILLED AGRICULTURAL, FORESTRY, FISHERY, CRAFT AND RELATED TRADES WORKERS Totals			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PLANT AND MACHINE OPERATORS AND ASSEMBLERS	732101	Driver	0	0	0	0	2	0	0	0	2	0	0	0	0	0	1	1	0	2	0
PLANT AND MACHINE OPERATORS AND ASSEMBLERS Totals			0	0	0	0	2	0	0	0	2	0	0	0	0	0	1	1	0	2	0
ELEMENTARY OCCUPATIONS	811201	General Worker	7	0	0	0	2	0	0	0	9	0	0	0	0	0	3	6	0	9	0
ELEMENTARY OCCUPATIONS	2017-811203	Tea Attendant	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ELEMENTARY OCCUPATIONS	831304	Plumbers Assistant	3	0	0	0	12	0	1	0	16	0	0	0	0	0	3	7	6	16	0
ELEMENTARY OCCUPATIONS	2017-862202	Handyperson	0	0	0	0	2	0	0	0	2	0	0	0	0	0	1	1	0	2	0
ELEMENTARY OCCUPATIONS Sub Totals			10	0	0	0	16	0	1	0	27	0	0	0	0	0	7	14	6	27	0
Totals			66	1	7	1	122	1	6	7	211	3	0	0	0	3	62	118	31	211	0

B3. Interns Funded By Others Summary

Number of Interns Funded by other given structured work experience as at 2018 by Occupational Category, Population Group, Disability status, and Age Group																					
Occupation Category	Ofo Code	Occupation	FA	FC	FI	FW	MA	MC	MI	MW	Total	DA	DC	DI	DW	Total	< 35	35 - 55	55 >	Total	Non SA

B4. LGSETA Funded Interns Summary

Number of Interns given structured work experience as at 2018 by Occupational Category, Population Group, Disability status, and Age Group																					
Occupation Category	Ofo Code	Occupation	FA	FC	FI	FW	MA	MC	MI	MW	Total	DA	DC	DI	DW	Total	< 35	35 - 55	55 >	Total	Non SA

B5. WIL Funded Interns Summary

Number of Interns given structured work experience as at 2018 by Occupational Category, Population Group, Disability status, and Age Group																					
Occupation Category	Ofo Code	Occupation	FA	FC	FI	FW	MA	MC	MI	MW	Total	DA	DC	DI	DW	Total	< 35	35 - 55	55 >	Total	Non SA

C1. Qualification Profile

Qualification Profile															
Occupation Category	Ofo Code	Occupation	Below NQF Level	NQF Level 1	NQF Level 2	NQF Level 3	NQF Level 4	NQF Level 5	NQF Level 6	NQF Level 7	NQF Level 8	NQF Level 9	NQF Level 10	Other	Total
LEGISLATORS	2017-111101	Local or Provincial Government Legislator	0	0	0	0	5	0	0	0	0	0	0	0	5
LEGISLATORS	111301	Traditional Leader (Paid by the Municipality)	0	0	0	0	0	0	0	0	0	0	0	0	0
LEGISLATORS	111101	Executive Mayor	0	0	0	0	0	0	0	0	0	0	1	0	1
LEGISLATORS	111102	Speaker	0	0	0	0	0	0	0	0	0	0	0	0	0
LEGISLATORS	2017-111102-3	Chief Whip	0	0	0	0	0	1	0	0	0	0	0	0	1
LEGISLATORS	2017-111101-1	Member of Mayoral Committee	0	0	0	1	3	0	0	0	0	0	0	0	4
LEGISLATORS	111105	Ward Councillor/PR Councillor	0	0	7	5	6	0	2	0	0	0	0	0	20
LEGISLATORS Totals			0	0	7	6	14	1	2	0	0	0	1	0	31
MANAGERS	111201	Municipal Manager	0	0	0	0	0	0	0	0	0	1	0	0	1
MANAGERS	121903	Asset Manager	0	0	0	0	1	1	0	0	0	0	0	0	2
MANAGERS	2017-122201-3	Public Relations Manager	0	0	0	0	0	0	1	0	0	0	0	0	1
MANAGERS	121101	Chief Financial Officer	0	0	0	0	0	0	0	1	0	0	0	0	1
MANAGERS	2017-121104	Internal Audit Manager	0	0	0	0	0	0	0	0	0	0	0	0	0
MANAGERS	121201	Personnel / Human Resources Manager	0	0	0	0	0	0	0	1	0	0	0	0	1
MANAGERS	2017-121301	Policy and Planning Manager	0	0	0	0	0	0	0	0	0	0	0	0	0
MANAGERS	2017-121902	Corporate Services Manager	0	0	0	0	0	0	0	0	0	0	0	0	0
MANAGERS	2017-132401-12	Supply Chain Manager	0	0	0	0	0	0	0	1	0	0	0	0	1
MANAGERS	2017-132405	Fleet Manager	0	0	0	0	0	1	0	0	0	0	0	0	1
MANAGERS	2017-134402	Community Development Manager	0	0	0	0	0	0	0	1	0	0	0	0	1
MANAGERS	134904	Officer Manager	0	0	0	0	0	1	8	6	1	0	0	0	16
MANAGERS	134907	Archives Manager (Committee Manager)	0	0	0	0	0	1	0	0	0	0	0	0	1
MANAGERS	2017-134911-2	Disaster Management Manager	0	0	0	0	0	0	0	3	0	0	0	0	3
MANAGERS	143104	Arts and Culture Manager	0	0	0	0	0	0	0	2	0	0	0	0	2
MANAGERS Totals			0	0	0	0	1	4	9	15	1	1	0	0	31
PROFESSIONALS	2017-213306-3	Water Quality Technician	0	0	0	0	0	0	3	0	0	0	0	0	3
PROFESSIONALS	2017-214201	Civil Engineer	0	0	0	0	0	0	0	0	0	0	0	0	0
PROFESSIONALS	2017-215102	Electrical Engineering Technologist	0	0	0	0	0	0	0	0	0	0	0	0	0
PROFESSIONALS	2017-216401	Urban and Regional Planner	0	0	0	0	0	0	1	0	0	0	0	0	1
PROFESSIONALS	224901	Local Economic Development Officer/Coordinator	0	0	0	0	0	0	1	0	0	0	0	0	1
PROFESSIONALS	224902	Liaison Officer	0	0	0	0	0	0	1	0	0	0	0	0	1
PROFESSIONALS	2017-226301	Environmental Health Officer	0	0	0	0	0	0	5	0	0	0	0	0	5

PROFESSIONALS	226302	Safety, Health, Environment and Quality (SHE&Q)	0	0	0	0	1	0	0	0	0	0	0	1
PROFESSIONALS	241101	Accountant (General)	0	0	0	0	0	0	1	6	0	0	0	7
PROFESSIONALS	2017-241107	Financial Accountant	0	0	0	0	0	1	2	1	0	0	0	4
PROFESSIONALS	2017-242211	Internal Auditor	0	0	0	0	0	2	0	0	0	0	0	2
PROFESSIONALS	242302	Skills Development Facilitator/Practitioner	0	0	0	0	0	0	0	0	0	0	0	0
PROFESSIONALS	242303	Human Resource Officer	0	0	0	0	0	0	1	0	0	0	0	1
PROFESSIONALS	2017-242307	Recreation Officer	0	0	0	0	0	0	0	0	0	0	0	0
PROFESSIONALS	243201	Media Liaison Officer/Communication Coordinator	0	0	0	0	0	0	1	0	0	0	0	1
PROFESSIONALS	251101	ICT Specialist	0	0	0	0	0	1	0	0	0	0	0	1
PROFESSIONALS	261102	Lawyer	0	0	0	0	0	0	1	0	0	0	0	1
PROFESSIONALS	2017-262202-6	Records Manager	0	0	0	0	0	1	0	0	0	0	0	1
PROFESSIONALS	2017-264301	Interpreter	0	0	0	0	0	1	0	0	0	0	0	1
PROFESSIONALS	399999	Disaster Management Coordinator/Officer	0	0	0	0	0	3	0	0	0	0	0	3
PROFESSIONALS Totals			0	0	0	0	1	9	17	7	0	0	0	34
TECHNICIANS AND ASSOCIATE PROFESSIONALS	2017-642605	Plumbing Inspector	0	0	3	5	3	2	0	0	0	0	0	13
TECHNICIANS AND ASSOCIATE PROFESSIONALS	2017-671101-4	Electrician (General)	0	0	0	0	0	2	0	0	0	0	0	2
TECHNICIANS AND ASSOCIATE PROFESSIONALS	2017-671102-7	Millwright (Electromechanician)	0	0	0	0	0	1	0	0	0	0	0	1
TECHNICIANS AND ASSOCIATE PROFESSIONALS	351302	Geographic Information Systems Specialist/Technician	0	0	0	0	0	0	1	0	0	0	0	1
TECHNICIANS AND ASSOCIATE PROFESSIONALS	2017-312103	Engineering Supervisor	0	0	0	0	0	2	0	0	0	0	0	2
TECHNICIANS AND ASSOCIATE PROFESSIONALS	2017-311201	Civil Engineering Technician	0	0	0	0	0	0	3	0	0	0	0	3
TECHNICIANS AND ASSOCIATE PROFESSIONALS	2017-311904-7	Quantity Surveying Technician	0	0	0	0	0	1	1	0	0	0	0	2
TECHNICIANS AND ASSOCIATE PROFESSIONALS	2017-313201	Water Plant Operator	0	0	0	5	5	3	3	0	0	0	0	16
TECHNICIANS AND ASSOCIATE PROFESSIONALS Totals			0	0	3	10	8	11	8	0	0	0	0	40
CLERICAL SUPPORT WORKERS	2017-341201-4	Community Development Worker	0	0	0	0	0	1	2	0	0	0	0	3
CLERICAL SUPPORT WORKERS	2017-342201	Sports Development Officer	0	0	0	0	0	1	0	0	0	0	0	1
CLERICAL SUPPORT WORKERS Totals			0	0	0	0	0	2	2	0	0	0	0	4

SERVICE AND SALES WORKERS	331301	Finance Clerk/Administrator	0	0	0	0	0	2	2	0	0	0	0	0	4
SERVICE AND SALES WORKERS	2017-332302-7	Procurement Clerk	0	0	0	0	1	1	2	0	0	0	0	0	4
SERVICE AND SALES WORKERS	2017-334201	Legal Secretary	0	0	0	0	0	1	0	0	0	0	0	0	1
SERVICE AND SALES WORKERS	2017-334302-4	Executive Assistant	0	0	0	0	3	0	0	0	0	0	0	0	3
SERVICE AND SALES WORKERS	2017-541401-2	Bodyguard	0	0	0	0	4	0	0	0	0	0	0	0	4
SERVICE AND SALES WORKERS	2017-411101-13	Administrative Assistant	0	0	0	0	9	1	0	0	0	0	0	0	10
SERVICE AND SALES WORKERS	2017-413201-8	Data Capturer	0	0	0	0	1	0	0	0	0	0	0	0	1
SERVICE AND SALES WORKERS	2017-422206	Call or Contact Centre Agent	0	0	0	0	5	4	2	0	0	0	0	0	11
SERVICE AND SALES WORKERS	2017-422301	Switchboard Operator	0	0	0	0	1	0	0	0	0	0	0	0	1
SERVICE AND SALES WORKERS	422501	Client Liasion Officer	0	0	0	0	1	0	0	0	0	0	0	0	1
SERVICE AND SALES WORKERS	2017-422601	Receptionist (General)	0	0	0	0	1	0	0	0	0	0	0	0	1
SERVICE AND SALES WORKERS	2017-441501-8	Records Clerk / Coordinator	0	0	0	0	1	0	0	0	0	0	0	0	1
SERVICE AND SALES WORKERS Totals			0	0	0	0	27	9	6	0	0	0	0	0	42
SKILLED AGRICULTURAL, FORESTRY, FISHERY, CRAFT AND RELATED TRADES WORKERS	2017-541401	Security Officer	0	0	0	0	0	0	0	0	0	0	0	0	0
SKILLED AGRICULTURAL, FORESTRY, FISHERY, CRAFT AND RELATED TRADES WORKERS Totals			0	0	0	0	0	0	0	0	0	0	0	0	0
PLANT AND MACHINE OPERATORS AND ASSEMBLERS	732101	Driver	0	0	0	0	2	0	0	0	0	0	0	0	2
PLANT AND MACHINE OPERATORS AND ASSEMBLERS Totals			0	0	0	0	2	0	0	0	0	0	0	0	2
ELEMENTARY OCCUPATIONS	811201	General Worker	0	0	0	5	3	1	0	0	0	0	0	0	9
ELEMENTARY OCCUPATIONS	2017-811203	Tea Attendant	0	0	0	0	0	0	0	0	0	0	0	0	0
ELEMENTARY OCCUPATIONS	2017-862202	Handyperson	0	0	0	0	2	0	0	0	0	0	0	0	2
ELEMENTARY OCCUPATIONS	831304	Plumbers Assistant	0	0	2	6	6	2	0	0	0	0	0	0	16
ELEMENTARY OCCUPATIONS Totals			0	0	2	11	11	3	0	0	0	0	0	0	27
Totals			0	0	12	27	64	39	44	22	1	1	1	0	211

D1. Employee Movement Between 1 May 2017 - 30 April 2018

Number of new Employee Recruits By Occupation Category, Gender, Population Group, Disability and Age																										
Occupation Category	Ofo Code	Occupation	FA	FC	FI	FW	MA	MC	MI	MW	Total	DA	DC	DI	DW	Total	< 35	35 - 55	55 >	Total	Non SA	Never Worked	Graduates	< 35	35 - 55	55 >
SERVICE AND SALES WORKERS	2017-541401-2	Bodyguard	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0
SERVICE AND SALES WORKERS Totals			0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0
Totals			0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0

D2. Employee Turnover Between 1 May 2017 - 30 April 2018

Employee Turnover																												
Occupation Category	Ofo Code	Occupation	FA	FC	FI	FW	MA	MC	MI	MW	Total	DA	DC	DI	DW	Total	< 35	35 - 55	55 >	Total	Resigned	Retired	Retrenched	Medical Reasons	Dismissed	Death	End Of Contract	Total
MANAGER S	2017-134904	Office Manager	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	1	1
MANAGER S	2017-132104	Engineering Manager	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	1	1
MANAGER S	2017-121301	Policy and Planning Manager	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
MANAGERS Totals			1	0	0	0	2	0	0	0	3	0	0	0	0	0	0	2	0	2	0	0	0	0	0	0	3	3
PROFESSIONALS	2017-263101-10	Economic Consultant	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	1	0	1	0	0	0	0	0	1
PROFESSIONALS Totals			1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	1	0	1	0	0	0	0	0	1
CLERICAL SUPPORT WORKERS	2017-441903-1	Administration Officer	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	1	1
CLERICAL SUPPORT WORKERS Totals			0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	1	1
SERVICE AND SALES WORKERS	2017-541401-2	Bodyguard	0	0	0	0	1	1	0	0	2	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	2	2
SERVICE AND SALES WORKERS Totals			0	0	0	0	1	1	0	0	2	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	2	2
Totals			2	0	0	0	3	1	1	0	7	0	0	0	0	0	2	3	1	6	0	1	0	0	0	0	6	7

D3. Scarce Skills Profile as at 30 April 2018

Scarce Skills Profile							
Occupation Category	Ofo Code	Occupation	Number of vacancies	Projected number of needed staff	Reason for scarcity	What type of learning intervention is the organisation planning to implement to address this scarcity.	If you are planning on importing this skill from outside South Africa, please state the number.

E1. Reporting On Training Expenditure for 1 May 2017 - 30 April 2018

Reporting on Training Expenditure						
Funding Source	Planned Training Budget - Employed	Planned Training Budget - Unemployed	Actual Expenditure - Employed	Actual Expenditure - Unemployed	Committed Expenditure - Employed	Committed Expenditure - Unemployed
Mandatory Grant Funds	148 330	0	100 447	0	47 882	0
Outstanding Mandatory Grant funds from previous year	0	0	0	0	0	0
Discretionary Grants funds	1 500 000	0	778 368	0	721 631	0
Additional funding (Municipality/entity, donor funds, other government funds etc)	1 789 000	0	865 650	0	923 349	0
Totals	3437330	0	1744465	0	1692862	0

E2. Total Actual Training Beneficiaries from 1 May 2017 - 30 April 2018

Total Actual Training Beneficiaries								
LGSETA Strategic Focus Area	Municipal Key Performance Area	Main IDP Priority Linked to Key Performance Area	Female - Employed	Male - Employed	Total	Female - Unemployed	Male - Unemployed	Total
Good Governance and Institutional development	Good Governance and the linking of democracy	Reading of Financial Statements	0	2	2	0	0	0
Traditional Leadership and Development	Municipal Transformation and Institutional Development				0			0
Financial Management	Municipal Financial Viability and Management	Municipal Finance Management Program	2	2	4	0	0	0
Infrastructure Development Basic Services	Basic Service Delivery and Infrastructure Development	Water Treatment NQF Level 3	0	5	5	0	0	0
Municipal Planning	Sustainable Local Economic Development				0			0
Totals			2	9	11	0	0	0

E3. Total Actual Adult Education and Training beneficiaries as at 30 April 2018

Total Actual Adult Education and Training beneficiaries										
AET Level	Female LGSETA funded - Employed	Female Other funded - Employed	Male LGSETA funded - Employed	Male Other funded - Employed	Total	Female LGSETA funded - Unemployed	Female Other funded - Unemployed	Male LGSETA funded - Unemployed	Male Other funded - Unemployed	Total
AET Level 1					0					0
AET Level 2					0					0
AET Level 3					0					0
AET Level 4					0					0
National Senior Certificate					0					0
Totals	0	0	0	0	0	0	0	0	0	0

E.4 Total Actual Workplace Training systems beneficiaries as at 30 April 2018

Total Actual Workplace Training systems beneficiaries					
Type	Female Beneficiaries	Male Beneficiaries	Total	Total number of training interventions	Total number of training interventions funded by LGSETA
Skills Development Facilitator			0		
Local Labour Forum			0		
Training Committee			0		
Totals	0	0	0	0	0

E5. NUMBER OF TRAINING BENEFICIARIES BY OCCUPATION CATEGORY, GENDER, POPULATION GROUP, DISABILITY AND AGE as at 30 April 2018 - EMPLOYED

NUMBER OF TRAINING BENEFICIARIES BY OCCUPATION CATEGORY, GENDER, POPULATION GROUP, DISABILITY AND AGE - EMPLOYED																					
Occupation Category	Ofo Code	Occupation	FA	FC	FI	FW	MA	MC	MI	MW	Total	DA	DC	DI	DW	Total	< 35	35 - 55	55 >	Total	Non SA
LEGISLATORS	2017-111101-8	Councillor	0	0	0	0	2	0	0	0	2	0	0	0	0	0	0	1	1	2	0
LEGISLATORS Totals			0	0	0	0	2	0	0	0	2	0	0	0	0	0	0	1	1	2	0
MANAGERS	2017-134904	Office Manager	2	0	0	0	2	0	0	0	4	0	0	0	0	0	0	4	0	4	0
MANAGERS Totals			2	0	0	0	2	0	0	0	4	0	0	0	0	0	0	4	0	4	0
PLANT AND MACHINE OPERATORS AND ASSEMBLERS	2017-313501-5	Process Controller	0	0	0	0	5	0	0	0	5	0	0	0	0	0	2	3	0	5	0
PLANT AND MACHINE OPERATORS AND ASSEMBLERS Totals			0	0	0	0	5	0	0	0	5	0	0	0	0	0	2	3	0	5	0
Totals			2	0	0	0	9	0	0	0	11	0	0	0	0	0	2	8	1	11	0

E6. List of learning interventions by name - Employed

List of learning interventions by name - Employed									
Ofo Code	Occupation	Type of learning intervention	Learning intervention	Name of learning intervention (Other)	NQF Level	Funded By	Pivotal	Number trained in this learning intervention - Female	Number trained in this learning intervention - Male
2017-111101-8	Councillor	Short Course: Non-credit	Other_	other	NQF Level 1	Other funding - government, donors, other SETAs	NO	0	2
Councillor Totals								0	2
2017-134904	Office Manager	Skills Programme	Municipal Financial Management Programme (MFMP)_		Below NQF Level 1	Other funding - government, donors, other SETAs	NO	2	2
Office Manager Totals								2	2
2017-313501-5	Process Controller	Skills Programme	Water & Wasterwater Treatment _		NQF Level 3	Other funding - government, donors, other SETAs	NO	0	5
Process Controller Totals								0	5
Totals								2	9

E7. NUMBER OF TRAINING BENEFICIARIES BY OCCUPATION CATEGORY, GENDER, POPULATION GROUP, DISABILITY AND AGE as at 30 April 2018 - Unemployed

NUMBER OF TRAINING BENEFICIARIES BY OCCUPATION CATEGORY, GENDER, POPULATION GROUP, DISABILITY AND AGE - Unemployed																					
Occupation Category	Ofo Code	Occupation	FA	FC	FI	FW	MA	MC	MI	MW	Total	DA	DC	DI	DW	Total	< 35	35 - 55	55 >	Total	Non SA

E8. List of learning interventions by name - Unemployed

List of learning interventions by name - Unemployed									
Ofo Code	Occupation	Type of learning intervention	Learning intervention	Name of learning intervention (Other)	NQF Level	Funded By	Pivotal	Number trained in this learning intervention - Female	Number trained in this learning intervention - Male

F1. Planned Training Budget for 1 May 2018 - 30 April 2019

Planned Training Budget						
Funding Source	Planned Training Budget - Employed	Planned Training Budget - Unemployed	Actual Expenditure - Employed	Actual Expenditure - Unemployed	Committed Expenditure - Employed	Committed Expenditure - Unemployed
Mandatory Grant Funds	1 570 000		148 330	0	170 000	0
Outstanding Mandatory Grant funds from previous year						
Discretionary Grants funds	180 000		1 500 000	0	200 000	0
Additional funding (Municipality/entity, donor funds, other government funds etc)	1 620 000		1 789 000	0	1 620 000	0
Totals	3370000	0	3437330	0	1990000	0

F2. Total Planned Training Beneficiaries for 2018/2019

Total Planned Training Beneficiaries								
LGSETA Strategic Focus Area	Municipal Key Performance Area	Main IDP Priority Linked to Key Performance Area	Female - Employed	Male - Employed	Total	Female - Unemployed	Male - Unemployed	Total
Good Governance and Institutional development	Good Governance and the linking of democracy	Councillors Training Customer Service Program for Municipal Development project Management	6	8	14	0	0	0
Traditional Leadership and Development	Municipal Transformation and Institutional Development	Leaderships and computer literacy Courses	1	2	3	0	0	0
Financial Management	Municipal Financial Viability and Management	Municipal Finance Management Programme	10	12	22	0	0	0
Infrastructure Development Basic Services	Basic Service Delivery and Infrastructure Development	Labour Intensive Course Plumbing Technical programmes Occupational Safety	4	10	14	0	0	0
Municipal Planning	Sustainable Local Economic Development	LED Programs Planning Environmental Health Community Programmes	5	5	10	0	0	0
Totals			26	37	63	0	0	0

F3. Total Actual Adult Education and Training beneficiaries to be trained from 1 May 2018 - 30 April 2019

Total Actual Adult Education and Training beneficiaries to be trained										
AET Level	Female LGSETA funded - Employed	Female Other funded - Employed	Male LGSETA funded - Employed	Male Other funded - Employed	Total	Female LGSETA funded - Unemployed	Female Other funded - Unemployed	Male LGSETA funded - Unemployed	Male Other funded - Unemployed	Total
AET Level 1					0					0
AET Level 2					0					0
AET Level 3					0					0
AET Level 4					0					0
National Senior Certificate	4	0	16	0	20	25	0	25	0	50
Totals	4	0	16	0	20	25	0	25	0	50

F4. Total Planned Workplace Training systems beneficiaries from 1 May 2018 - 30 April 2019

Total Planned Workplace Training systems beneficiaries					
Type	Female Beneficiaries	Male Beneficiaries	Total	Total number of training interventions	Total number of training interventions funded by LGSETA
Skills Development Facilitator	1	1	2	1	1
Local Labour Forum	3	8	11	1	1
Training Committee			0		
Totals	4	9	13	2	2

F5. NUMBER OF PLANNED TRAINING BENEFICIARIES BY OCCUPATION CATEGORY, GENDER, POPULATION GROUP, DISABILITY AND AGE for 1 May 2018 - 30 April 2019 - EMPLOYED

NUMBER OF PLANNED TRAINING BENEFICIARIES BY OCCUPATION CATEGORY, GENDER, POPULATION GROUP, DISABILITY AND AGE - EMPLOYED																					
Occupation Category	Ofo Code	Occupation	FA	FC	FI	FW	MA	MC	MI	MW	Total	DA	DC	DI	DW	Total	< 35	35 - 55	55 >	Total	Non SA
LEGISLATORS	2017-111101-8	Councillor	3	0	0	0	4	0	0	1	8	0	0	0	0	0	1	5	2	8	0
LEGISLATORS	2017-111101	Local or Provincial Government Legislator	1	0	0	0	2	0	0	0	3	0	0	0	0	0	0	3	0	3	0
LEGISLATORS Totals			4	0	0	0	6	0	0	1	11	0	0	0	0	0	1	8	2	11	0
MANAGERS	2017-134904	Office Manager	10	0	0	0	12	0	0	0	22	0	0	0	0	0	0	22	0	22	0
MANAGERS	2017-134911-2	Disaster Management Manager	0	0	0	0	3	0	0	0	3	0	0	0	0	0	0	3	0	3	0
MANAGERS Totals			10	0	0	0	15	0	0	0	25	0	0	0	0	0	0	25	0	25	0
PROFESSIONALS	2017-226302	Safety, Health, Environment and Quality (SHE&Q) Practitioner	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1	0
PROFESSIONALS	2017-243201-13	Public Relations (PR) Coordinator / Practitioner	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1	0
PROFESSIONALS	2017-261901-7	Facilitator	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	1	0
PROFESSIONALS	2017-226301	Environmental Health Officer	1	0	0	0	2	0	0	0	3	0	0	0	0	0	0	3	0	3	0
PROFESSIONALS Totals			2	0	0	0	4	0	0	0	6	0	0	0	0	0	0	6	0	6	0
TECHNICIANS AND ASSOCIATE PROFESSIONALS	2017-311301	Electrical Engineering Technician	0	0	0	0	3	0	0	0	3	0	0	0	0	0	0	3	0	3	0
TECHNICIANS AND ASSOCIATE PROFESSIONALS	2017-351302-6	Technical Support Specialist	2	0	0	0	1	0	0	0	3	0	0	0	0	0	0	3	0	3	0
TECHNICIANS AND ASSOCIATE PROFESSIONALS	2017-341201-1	Community Development Facilitator	1	0	0	0	1	0	0	0	2	0	0	0	0	0	0	2	0	2	0
TECHNICIANS AND ASSOCIATE PROFESSIONALS Totals			3	0	0	0	5	0	0	0	8	0	0	0	0	0	0	8	0	8	0
CLERICAL SUPPORT WORKERS	2017-432301-4	Fleet Contracts Manager / Controller / Coordinator	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	1	0	1	0

CLERICAL SUPPORT WORKERS	2017-431101-6	Accounting Clerk	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1	0
CLERICAL SUPPORT WORKERS Totals			0	0	0	0	1	1	0	0	2	0	0	0	0	0	0	2	0	2	0
ELEMENTARY OCCUPATIONS	2017-831313	Water Process Worker	1	0	0	0	10	0	0	0	11	0	0	0	0	0	2	9	0	11	0
ELEMENTARY OCCUPATIONS Totals			1	0	0	0	10	0	0	0	11	0	0	0	0	0	2	9	0	11	0
Totals			20	0	0	0	41	1	0	1	63	0	0	0	0	0	3	58	2	63	0

F6. List of learning interventions by name - Employed

List of learning interventions by name - Employed									
Ofo Code	Occupation	Type of learning intervention	Learning intervention	Name of learning intervention (Other)	NQF Level	Funded By	Pivotal	Number trained in this learning intervention - Female	Number trained in this learning intervention - Male
2017-111101	Local or Provincial Government Legislator	Skills Programme	Computer Aided Design (CAD) courses_		Below NQF Level 1	LGSETA - Discretionary Grant funds	Yes	1	2
Local or Provincial Government Legislator Totals								1	2
2017-111101-8	Councillor	Skills Programme	National Certificate: Local Government Councillor Practices_58578		NQF Level 5	LGSETA - Discretionary Grant funds	Yes	3	5
Councillor Totals								3	5
2017-134904	Office Manager	Learnership	National Certificate: Municipal Finance Management_48965		NQF Level 6	LGSETA - Discretionary Grant funds	Yes	10	12
Office Manager Totals								10	12
2017-134911-2	Disaster Management Manager	Skills Programme	Disaster Risk Assessment and Reduction_		NQF Level 5	LGSETA - Discretionary Grant funds	Yes	0	3
Disaster Management Manager Totals								0	3
2017-226301	Environmental Health Officer	Skills Programme	Environmental Laws and Regulations_		NQF Level 5	LGSETA - Discretionary Grant funds	Yes	1	2
Environmental Health Officer Totals								1	2
2017-226302	Safety, Health, Environment and Quality (SHE&Q) Practitioner	Skills Programme	Occupational Health and Safety Act Advanced_		NQF Level 4	LGSETA - Discretionary Grant funds	Yes	0	1
Safety, Health, Environment and Quality (SHE&Q) Practitioner Totals								0	1
2017-243201-13	Public Relations (PR) Coordinator / Practitioner	Skills Programme	Project Management Advanced_		NQF Level 5	Other Municipality funding	NO	0	1
Public Relations (PR) Coordinator / Practitioner Totals								0	1
2017-261901-7	Facilitator	Skills Programme	Project Management Foundation (Prince 2)_		NQF Level 5	LGSETA - Discretionary Grant funds	Yes	1	0
Facilitator Totals								1	0
2017-311301	Electrical Engineering Technician	Skills Programme	Practical Electrical Substation Safety_		NQF Level 3	LGSETA - Discretionary Grant funds	NO	0	3
Electrical Engineering Technician Totals								0	3
2017-341201-1	Community Development Facilitator	Skills Programme	Community Development_		Below NQF Level 1	Mandatory Grant funds	Yes	1	1
Community Development Facilitator Totals								1	1

2017-351302-6	Technical Support Specialist	Learnership			NQF Level 5	LGSETA - Discretionary Grant funds	Yes	2	1
Technical Support Specialist Totals								2	1
2017-431101-6	Accounting Clerk	Learnership	Other_	Information Technology	NQF Level 5	LGSETA - Discretionary Grant funds	Yes	0	1
Accounting Clerk Totals								0	1
2017-432301-4	Fleet Contracts Manager / Controller / Coordinator	Learnership	National Certificate: Road Transport_48437		NQF Level 5	LGSETA - Discretionary Grant funds	Yes	0	1
Fleet Contracts Manager / Controller / Coordinator Totals								0	1
2017-831313	Water Process Worker	Skills Programme	National Certificate: Water and Wastewater Treatment Process Operations_58951		NQF Level 5	LGSETA - Discretionary Grant funds	Yes	1	10
Water Process Worker Totals								1	10
Totals								20	43

F7. NUMBER OF PLANNED TRAINING BENEFICIARIES BY OCCUPATION CATEGORY, GENDER, POPULATION GROUP, DISABILITY AND AGE for 1 May 2018 - 30 April 2019 - Unemployed

NUMBER OF PLANNED TRAINING BENEFICIARIES BY OCCUPATION CATEGORY, GENDER, POPULATION GROUP, DISABILITY AND AGE - Unemployed																					
Occupation Category	Ofo Code	Occupation	FA	FC	FI	FW	MA	MC	MI	MW	Total	DA	DC	DI	DW	Total	< 35	35 - 55	55 >	Total	Non SA

F8. List of learning interventions by name - Unemployed

List of learning interventions by name - Unemployed									
Ofo Code	Occupation	Type of learning intervention	Learning intervention	Name of learning intervention (Other)	NQF Level	Funded By	Pivotal	Number trained in this learning intervention - Female	Number trained in this learning intervention - Male